Setting Up Multifactor Authentication

BAYADA is implementing Multifactor Authentication (MFA) to add an additional layer of security when signing into your BAYADA Okta account. There are several options to do so; only one method is required, and you may opt to select more than one option.

1. Have your **phone available**. (No phone? Contact our IT Service Desk at 215-757-9000 for guidance to help set up MFA.)

2. **Select at least one** of the following MFA options:

SMS Authentication	Voice Call Authentication
Enter a single-use code sent to your mobile phone.	Use a phone to authenticate by following voice instructions.
Setup View detailed instructions here. >>	Setup View detailed instructions here. >>

3. **Click *Setup*** beneath your choice and follow the prompts to authenticate.

Additional Resources and Tips

Video Instructions:

- [Video: Enrolling for Multifactor Authentication](#)
- [Video: Verifying your identity using SMS/Voice & Okta Verify](#)

Tips:

- You can reduce the number of times you are asked to authenticate your identity by checking this box when prompted.

    ☑ Do not challenge me on this device for the next 7 days

- Keep your browser open until the end of the day. Closing the browser and reopening throughout the day will force an authentication each time.
- For either SMS or Voice Call Authentication, be sure to click ***Send Code*** to receive your code.
- If you receive a notice regarding a login and the *city is not near you*, call the IT Service Desk immediately at **215-757-9000**.